

IN CASE OF A MEDICAL EMERGENCY: CALL 911**First Aid Procedure with First Aid Attendant****Clinic**

Name:

Address:

Closest Hospital

Name:

Distance:

Address:

First Aid Supplies and Personnel

First Aid Kit Location:

First Aid Kit Type (Basic/Intermediate):

First Aid Attendant (Contact Information):

Transportation

Transportation options for medical treatment, if needed:

Contact number:

For All First Aid Events:

1. Immediately contact First Aid attendant who will determine if 911 should be called. Specify location of injured person.
2. The First Aid attendant will meet the injured person to provide treatment for the injury and document first aid given on a first aid record.
3. Inform the clinic supervisor of the first aid event.

Blood and Body Fluid Exposure (including needle stick injury):

1. Flush or wash the affected area immediately with soap and water.
2. Allow the wound to bleed freely. Do not force bleeding.
3. Inform the clinic supervisor of exposure and report to first aid attendant who will document exposure as per WorkSafeBC requirements.
4. Direct the injured person to the nearest Emergency Department within two hours of exposure for appropriate evaluation and treatment.

Medical Emergency (911 required):

1. Ensure the accident area is safe and there is no further hazards present.
2. Do not move the injured person unless there is a risk of further injury.
3. Keep calm and do not leave the injured person unattended.
4. Contact First Aid attendant and report the location and condition of the injured person.
5. The First Aid attendant will refer the injured employee to medical attention if beyond the scope of the attendant's training.
6. Assist the First Aid Attendant as needed (e.g., calling 911 or taxi).
7. Designate someone to meet ambulance and direct to the injured person if called.

Reporting Injuries and Exposures:

- All injuries and exposures must be reported to the clinic supervisor.
- Determine if the incident requires immediate reporting to WorkSafeBC.

**This poster must be displayed in an area visible to staff.**

